

**MINUTES OF THE
MERRILLVILLE STORMWATER MANAGEMENT BOARD MEETING
May 10, 2011**

President Bud Crist called the May 10, 2011 Merrillville Stormwater Management Board (SWMB) meeting to order at 5:04 p.m. Members in attendance were Dorinda Gregor and Barbara Ghoston. Staff present included Attorney Stephen Bower, Councilwoman Chrissy Barron—the Town Council liaison to the SWMB, and Liz Bushemi.

Mr. Crist said the purpose of the meeting was to make a recommendation for the executive director position for the Stormwater Utility Office. He indicated that two individuals were interviewed by Councilman Shawn Pettit, Dorinda Gregor and himself, and all parties were interested in hiring Matthew Lake. Mr. Crist entertained a motion to hire Matthew Lake for the Stormwater Utility Executive Director position with the salary set at Sixty-Five Thousand Dollars (\$65,000.00), with three (3) weeks' vacation, and also will direct the town attorney to prepare a written employment contract for Mr. Matthew Lake. Ms. Gregor made a motion to hire Matthew Lake with the above stipulations, and it was seconded by Barbara Ghoston. Discussion was held. Ms. Gregor asked about the purpose of the contract. Attorney Bower said Councilman Pettit wanted communication to follow to the Personnel Committee and Town Council members. He said Mr. Lake has negotiated with Bud Crist some additional terms, including three (3) weeks' vacation, vehicle use in performance of his job duties and granting him consulting contracts. Mr. Bower said Mr. Lake needs to be viewed as a professional, not just a town employee, and he has already drafted a contract for Mr. Lake's review. The contract also gives Mr. Lake the right to serve notice to the Stormwater Management Board 60 days' notice of him leaving, and also gives the SWMB 60 days' notice to terminate. Mr. Bower also recommended having a contract because of Mr. Lake's administrative responsibilities, with all duties outlined in the contract. Mr. Bower said Mr. Lake's hiring will also fall under the town's personnel policy employee manual as to full benefits, including insurance and holidays. To treat Mr. Lake as a professional is the main purpose that a contract was prepared. Ms. Gregor also questioned the terms as to continuation of the contract, and Mr. Bower advised that if the SWMB is replaced, the new Board would recommend that the contract continue with Mr. Lake. The draft contract is being reviewed by all parties and hopefully will be signed soon.

There being no further questions or comments, a roll call vote was taken, with all three (3) members voting yes, and the motion to hire Matthew Lake as Executive Director of the Stormwater Management Board was unanimously approved 3-0.

The meeting was adjourned at 5:12 p.m.

Respectfully submitted,
Liz Bushemi
Secretary