

Town of Merrillville Business License Application and Recycling Plan

Please complete front and back side of form in full.

Internal Office Use Only

\$50.00 Application and Inspection Fee Receipt# _____
 \$100.00 License Fee Receipt# _____ Received by _____

LPU Approved: _____ Approval Date: _____
 Notes: _____

Business Information:

Name of business: _____
 Business Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Federal ID or SOC of Owner: _____
 Days & Hours of Operation: _____
 Status of Occupancy (Deed owner, lessee, etc.): _____

Building Property Manager:

Name: _____
 Phone: _____

Property Parcel #: _____

Business Owner Information:

Owner Name: _____
 Owner Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____

Key Holder #1:

Name: _____
 Key Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____

Key Holder #2:

Name: _____
 Key Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____

Business Garbage Provider Name: _____

Corporate Information:

Corporate Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____

Specific Nature of Business:

Please check what applies
 Retail Wholesale Manufacturing
 Service Other

Specific Items Produced, Sold, Warehoused, Etc.?

Have you obtained all permits and licenses' required by state and county laws for your type of business?

Yes No

Are there any hazardous materials on premise?

Yes No

Alarm system used on premise?

Yes No

Please provide the internal site diagram of the business layout and design. On a separate sheet of paper.

Please complete and return with (\$150) payment, payable to the Town of Merrillville, 7820 Broadway, Merrillville, IN 46410

RECYCLING PLAN

If a recycling plan is used please complete

Recycling Program Point-of-Contact: _____ Phone: _____

Recycling Method Used: _____

Source Separation:

Post-Collection Separation: Town/County Approval must be attached.

Recycling Materials included in the recycling program

Check all that apply

Corrugated Cardboard	Plastic Containers	Mixed Paper
Wooden Pallets	Magazines/Catalogs	High Grade Paper
Newspaper	Plastic Film	Ferrous Metals
Metals Containers Including aluminum, steel and bi-metal	Fluorescent Bulbs	Glass Containers including clear, green and brown
High-Density discharge lamp	Renderings including fat, oils, greases	

Source Reduction Methods Implemented

Please check all that apply

- Double-sided copying
- Inter-Office/company envelopes
- Installing reusable furnace or air conditioning filters
- Installing long-lasting energy efficient light bulbs or fixtures
- Reducing fax transmission cover pages to ½ page or stick-on notes
- Using packaging alternatives made of post-consumer recycled materials
- Other measures: _____

Education Program Implemented

Please check all that apply

- Flyers with all proposals and contracts outlining the recycling plan. The importance of recycling, and identifying recyclables and identifying recyclable materials and collection points (attach copy)
- Annual recycling program updates to all employees (attach copy)
- Signs identifying recyclable materials
- Other: _____

Additional Information

Please check all that apply

- Semi-Annual refuse hauler/recycling service provider's recyclable quality report (attach copy)
- Correspondence with the Town (attach copy)