



## Town of Merrillville

7820 BROADWAY  
MERRILLVILLE, INDIANA 46410  
(219) 769-3501  
FAX (219) 756-0542



**EUGENE M. GUERNSEY**  
CLERK - TREASURER

### **Chemical Hazardous Materials Registration**

**Amount Due: \$100.00**

Your business is required by the Town of Merrillville to pay a **Chemical Hazardous** materials registration fee. According to Ordinance 91-44, any business or person who uses, handles, stores, or disposes of items known to contain, or possibly be contaminated with an infectious disease or etiologic agent shall register with the Town of Merrillville.

For questions relating to chemical hazardous material issues please contact the Fire Inspector at (219) 769-3631. For any billing information please contact the Clerk-Treasurer's office (219) 769-3501.

**Please complete and return the registration application along with your payment of \$100.00.**

Please make checks payable to:

TOWN OF MERRILLVILLE  
CLERK-TREASURERS OFFICE  
ATTN: CHEMICAL REGISTRATION  
7820 BROADWAY  
MERRILLVILLE, IN 46410

Thank you,

  
Clerk-Treasurer  
Town of Merrillville



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*Internal Office Use Only*

\$100.00 Application and License Fee Receipt # \_\_\_\_\_  
Received by \_\_\_\_\_

LPU

## CHEMICAL HAZARDOUS MATERIALS REGISTRATION

*PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE.*

### Business Information:

Name of Business: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Hours of Operation: \_\_\_\_\_  
Number of employees: \_\_\_\_\_

### Business Owner Information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

### Key Holders:

Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_

Phone: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Phone: \_\_\_\_\_

### Insurance Company Information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

### Waste Company Information (If such is required):

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

### Clean-Up Company Information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**REQUIRED: THE BUSINESS INFORMATION, CHEMICAL DATA, AND THE QUANTITY REQUIREMENTS AS SPECIFIED IN SECTION 7.5-23.**

**On a separate sheet of paper the additional required information shall include the following:**

1. The chemical list shall provide the proper chemical names for all chemicals onsite regardless of quantity. The chemical family, the chemical formula, the chemical concentration, the Chemical Abstract Service registry number (CAS), a material safety data sheet, and the physical state of the chemical shall also be required for all chemicals.
2. The quantity requirement shall state the onsite yearly maximum, the onsite daily maximum and the daily average amount used for each hazardous material. In addition the type of storage container normally used for storage, and the maximum amount of product the container will hold in pounds, or in gallons where applicable, for each chemical.
3. A floor plan for every floor or building occupied by the business. This plan shall indicate all interior and exterior walls, doors, and windows, location of heating and air conditioning units (and shut-offs), electrical panel(s), building construction materials, roofing materials, fences or other type of security barriers, and the location of the following items:
  - a. All aboveground tanks and types.
  - b. Products contained in each tank.
  - c. Other storage areas: Loading and unloading areas.
  - d. Roads.
  - e. Water distribution systems: Gary-Hobart Water Corporation and private.
  - f. All compressed gas storage areas.
  - g. Drains to sanitary sewer system.
  - h. Gas and electrical shutoffs: Municipal water shutoffs.
  - i. Main and auxiliary product shutoffs (when piped).
  - j. Location and type of any firefighting equipment or spill clean-up items.
  - k. Location of chemical(s) stored, quantity, and container type.
  - l. Location of lock box.
  - m. Nearest fire hydrant, and fire department hook-up locations for sprinkler system. Included should also be sprinkler system type, control system location, and standpipe locations.